# 附件三: 硕士申请步骤

第一步: 进入申请通道

所有的课程申请都通过在线完成,输入网址:www.ucd.ie/apply进入申请通道;



进入申请页面以后 , 请点击

申请按钮;

系统将自动转入我的申请界面 , 新用户请用邮箱 (常用邮箱便于接收学校发来的邮件 ) 注册一 个 UCD 申请账号 , 并创立安全系数高的密码 。



第二步: 查找课程

注册完后登陆账号,利用"课程查找功能"快速找到你想要申请的课程,一个账号最多可以申请 5 个申请

> Course Finder Search for courses to apply for

例如,你想学习管理学硕士,那么你可以在搜索栏里输入"Management",并选择全职和授课型研究生,点击"Search"搜索;

| Filer Options 👻  | Filter by Course Type   | • | Filler by Discipline | • |
|--|---|---|----------------------|---|
| Search for;<br>Management                              | Graduate Research Jai Graduate Taupht                                       |   | Filter by College    | * |
| Copen for Applications Fail-Time Cells Fail-Time Cells | Occasional Undergraduate Cert and Distance Undergraduate Degree (Non EL) Al |   | Special Groups       | • |
|  |   |   | Search               |   |

搜索结果出来后, 你会看到许多与管理相关的课程, 其中有一个就是你想找的管理学硕士, 请 点击 "Apply" 就能够轻松申请了。

| MSc Management (Singapore) May FT (8195.) | Graduate Taught | May 2016                            | Open for Applications | Apply<br>Apply |  |
|---|-----------------|-------------------------------------|-----------------------|----------------|--|
| MSc Management Consultancy                | Graduate Taught | 2016                                | Applications Open     |                |  |
| MSc Management                            | Graduate Taught | 2016                                | Applications Open     | Apply          |  |
| MSc Marketing                             | Graduate Taught | 2016                                | Applications Open     | Apply          |  |
| MSc Physics                               | Graduate Taught | duate Taught 2016 Applications Open |                       | Apply          |  |
| MSc Project Management                    | Graduate Taught | 2016                                | Applications Open     | Apply          |  |

备注: 提醒大家 , 由于签证的限制 , 中国地区的学生一 定要申请 Full-Time 全职研究生

#### How do I apply?

The following entry route(s) are available:

| MSc Management(B429) | Entry in - Sep 2016 | Full Time - 1 Years | Apply from -<br>Oct 2015 | Apply |
|----------------------|---------------------|---------------------|--------------------------|-------|
| MSc Management(B430) | Entry in - Sep 2016 | Part Time - 2 Years | Apply from -<br>Oct 2015 | Apply |

## 第三步:开始你的申请

点击申请以后, 系统会自动把你带到申请系统, 进入以后你可以点击来编辑你的个人资料, 包括基本个人信息,学历背景,工作(实习)经验,基本问题等。

First: Transuctions

Application for

| of Application Form             |  |  | TABLE OF CONTENTS   |
|---------------------------------|--|--|---|
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# 第四步: 上传你的申请材料

根据所选专业和课程的不同,所需材料和要求略有不同。但一般来说,申请者需要提交一封个 人陈述,两封推荐信,身份证明-护照首页,成绩单,毕业证(学位证/在读证明),英语成绩单 (雅思)

其他认可的英语成绩证明详见学校官方网站:

http://www.ucd.ie/international/study-at-ucd-global/ucdenglishlanguagerequirements/

# Application Checklist

Your application form can be submitted once the form itself is complete. Any checklist items not currently available to you must be supplied afterwards.

| Requirement                 | Status      | Special Instructions  | Documents<br>Upicated |         |
|-----------------------------|-------------|---|-----------------------|---------|
| Application Fee             | Ovisiending | In accordance with the Distance Selling Regulations, application lees are refundable upon written request within 14 days from date of receipt of<br>payment unless you have already received a response from the University in respect of your application. |                       | Payment |
| Curriculum<br>Vitae         | Outstanding |   |                       | Upload  |
| Additional<br>Documentation | Cutstanding | Please upload any other documentation which you feel would be beneficial<br>to your application but which has not been specifically requested.<br>You are not required to supply anything in relation to this dam unless you wish to do so.                 |                       | Upload  |

## 第五步: 缴纳申请费用

请发邮件到 *edar.yu@ucd.ie*,告知是北京理工大学的项目学生,我们会免除 50 欧元的申请费用。 参加过硕士衔接课程的学生可使用学生号登录申请,系统自动免除申请费用。

第六步: 提交申请

完成申请以后, 在网页的最下方点击提交并同意 UCD 条款即可。

Declaration By clicking SUBNIT below, I contem the following: 1. Thave read the instructions relating to the programme for which I am applying and I deutare that the particulars given in the application are in every respect accurate, true and complete. 2. I understand that any after of admission to me by UCD is subject to UCD Terms and Conditions of Offer of Admission available here and I confirm that I have read and understood these terms and conditions. Please Note: Your application form can be submitted once the form Inelf is complete. Any checklist items not currently available to you can be supplied attenvants

联系方式: 问题咨询邮箱 edar.yu@ucd.ie 电话: +86 10 5907 0406

微信: ucdedar



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