

# Exchange Student Nomination Guide

## International Summer School 2025

### Nominating students for the Academic Program (AP)

- ① Please send the completed nomination form (see template) to [iss@dankook.ac.kr](mailto:iss@dankook.ac.kr) by **April 11, 2025**, latest
- ② Nominated students need to complete their online application by **April 30, 2025**, through our summer school website: <https://summer.dankook.ac.kr/web/summer/how-to-apply1>
- ③ After receiving the nomination form, we will cross-check the info with the received online applications and contact coordinators and students with the next steps or for more information if necessary
- ④ If the list of nominated students changes, please send a revised form to [iss@dankook.ac.kr](mailto:iss@dankook.ac.kr)
- ⑤ Please note that only students who are nominated and have completed the online application by the deadline will be considered for the exchange program

**Exchange places are based on the Academic Program**, the Global Village (GV) is an additional opportunity that students can apply for. Spaces for the GV are not automatically granted and it should not be assumed that all nominated exchange students will also be accepted for the GV.

Exchange coordinators do not need to nominate students for the GV. If students want to apply for the GV program in addition to the AP, they need to apply for the program directly through our website.

Please note that the GV student application deadline is earlier than the AP nomination deadline.

- GV application deadline for students: **March 16, 2025**
- AP exchange student nomination deadline: **April 11, 2025**

Once students are accepted to join the GV program, we will inform students of their acceptance. If a student is not accepted for the GV, the student can still choose to join the AP only.

In the past, some nominated exchange students cancelled their AP participation after being notified that they were not accepted into the GV program; this results in losing exchange places for the year. For summer 2025, we will provide you with the list of GV-accepted students first so you can nominate exchange students accordingly. Application results for the GV will be announced on **March 21, 2025**.

© Below are the GV application guidelines for your reference  
(students will find detailed guidelines on our summer school website as well)

### **GV applicants must**

- ① complete the online application for AP (<https://summer.dankook.ac.kr/web/summer/how-to-apply>)
- ② submit a short self-introduction video

### **Online application**

Students must apply online for the Academic Program and select the Global Village option and the language they would like to teach

### **Submit a short self-introduction video**

Video guidelines

- Duration: 1 minute 30 second minimum to 3 minutes maximum
- Speak in the language you plan to teach during Global Village
- Introduce yourself and talk about what you hope to learn from and how you can contribute to the program
- File name of the video should follow this format: "GV2025\_SURNAME\_FIRSTNAME"
- Video file formats accepted: MP4, WMV, or MOV
- Send the video to [iss@dankook.ac.kr](mailto:iss@dankook.ac.kr)

### **Notes:**

The self-introduction video allows us to observe students speaking speed and accent to better match and coordinate teaching levels.

Incomplete applications will delay processing and/or result in the loss of a place in the program.

A confirmation of receipt will be sent to students within a few days of receiving the video.

Results will be announced to students and coordinators via email no later than March 21, 2025.

## Nominating students for the Korean Immersion Program (KIP)

- ⑥ Please send the completed nomination form (see template) to [iss@dankook.ac.kr](mailto:iss@dankook.ac.kr) by **May 16, 2025**, latest
- ⑦ Nominated students need to complete their online application by **May 31, 2025**, through our summer school website: <https://summer.dankook.ac.kr/web/summer/how-to-apply2>
- ⑧ After receiving the nomination form, the ISS team will cross-check the info with the received online applications and contact coordinators and students with the next steps or for more information if necessary
- ⑨ If the list of nominated students changes, please send a revised form to [iss@dankook.ac.kr](mailto:iss@dankook.ac.kr)
- ⑩ Please note that only students who are nominated and have completed the online application by the deadline will be considered for the exchange program

For questions, please contact:

### ISS Team

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**\*\*\*** For nominations or applications after the deadline, please contact Tim Kaiser ([timkaiser@dankook.ac.kr](mailto:timkaiser@dankook.ac.kr))